# A blue and black logo Description automatically generatedMultiple Choice Questions: Guideline & Questions

**Reminders:  
  
1. Required Questions:** Be sure to include the number of questions required for the educational program/activity. If you are unsure of the number of questions required, please contact the IIBEC Education Team. Questions should be numbered (1, 2, 3, etc.) and input into the document in the order they are to be programmed into the digital learning platform.

**2. Images/Figures:** One (1) image or figure may be input in the QUESTION portion of the template. ***Images cannot be input/utilized in the Feedback/Rationale portion of the template***. If including an image/figure in the question, please include the image attribute line (i.e., *Image courtesy of Lin Yu*).  
  
If you need assistance/have questions regarding image use, contact the IIBEC Education Team.  
  
  
**3. Best Practices/Reminders: When authoring questions…**

***INCLUDE***

* 4 response options, with an additional 5th response option being optional, for every question.
* Only response options that are actually plausible (avoid “throw away” or “funny” response options, and do not use response options that are clearly not related to the question).
* Feedback/rationale that explains why the correct answer is the best answer option- as well as why the other response options, though plausible, are not correct.
* Questions that are directly tied to the content of the educational program in which the questions are being used (consider the learning objectives of the educational program- and how the questions support the learning objectives)

**AVOID**

* “all of the above”, “none of the above”, or other response options that include multiple   
  combinations of answers (i.e., “a & b” or “a, c, and d”). Questions submitted utilizing these response options will not be accepted.
* Use of manufacturer/brand names.
* Wording questions that focus the learner on what ***should not/is not*** the best action, practice, and/or what is not correct. Instead, try to point the learner to identify what ***should be/is*** the correct action, practice, or is the correct choice.

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| **Question #** | | **SAMPLE** |
| **Author Name** | | **Yu, Jen** |
|  | | |
| **QUESTION** *input question in the space to the right* | | **Which of the following is the correct definition of a *noun?*** |
| **Response Option A** | | A noun joins words, phrases, and clauses in a sentence. |
| **Response Option B** | | A noun is a person, place, thing, or idea. |
| **Response Option C** | | A noun is an expression that can stand on its own or can be contained within a sentence. |
| **Response Option D** | | A noun is an action word that tells/explains what happens in a sentence. |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | | **B** |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
| The correct definition of a noun, which is one of the 9 parts of speech, is a **person, place thing or idea**. A conjunction is the part of speech that joins words, phrases, and clauses in a sentence. An interjection is an expression that can stand on its own or can be contained within a sentence. A verb is an action word that answers the question “what happened?” in a sentence. | | |
| **Reference 1 (optional)** | The 9 Parts of Speech: Definitions and Examples, ThoughtCo, accessed July 21, 2022. <https://www.thoughtco.com/part-of-speech-english-grammar-1691590> | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **1** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **2** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
|  | | |
| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **3** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **4** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **5** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **6** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **7** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
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| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **8** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
|  | | |
| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **9** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
|  | | |
| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
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| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |

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| **Question #** | | **10** |
| **Author Name** | |  |
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| **QUESTION** *input question in the space to the right* | |  |
| **Response Option A** | |  |
| **Response Option B** | |  |
| **Response Option C** | |  |
| **Response Option D** | |  |
| **Response Option E** | |  |
| **CORRECT ANSWER (LETTER)** | |  |
|  | | |
| **Feedback/Rationale:** *Please input the feedback/rationale in the space below. This feedback/rationale is provided to quiz participants/learners.*  **Consider/address the following: Why is the correct answer the best answer option? Why are the other answers incorrect?** | | |
|  | | |
| **Reference 1 (optional)** |  | |
| **Reference 2 (optional)** |  | |